

**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Adult Social Services, Public Health, NHS)**

**Date: 8 September 2015**

**Subject: Work Schedule (September)**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**1 Purpose of this report**

1.1 The purpose of this report is to consider the progress and development of the Scrutiny Board's work schedule for the current municipal year.

**2 Summary of main issues**

2.1 The Board's outline work schedule, which reflects discussions at the Board's previous meetings, is attached at Appendix 1. It is important to retain sufficient flexibility in the Board's work programme in order to react to any specific matters that may arise during the course of the year; therefore the work schedule may be subject to change throughout the municipal year and should be considered to be indicative rather than definitive.

2.2 In order to deliver the work schedule, it is likely that the Board will need to take a flexible approach and may need to undertake some activities outside the formal schedule of meetings. Adopting a flexible approach may also require additional formal meetings of the Scrutiny Board.

Working Groups

2.3 At its meeting in June 2015, the Scrutiny Board re-established the Health Service Developments Working Group, which will primarily be focused on considering proposed changes and developments of local health services. As detailed at Appendix 1, it is also proposed to consider the following areas of scrutiny activity through this working group:

- Work around co-commissioning (including specialised commissioning); and,
- Any future proposals around the provision of Children’s Epilepsy Surgery Services.

2.4 It is proposed to hold regular meetings of the working group meetings. These are currently scheduled to be bi-monthly, but a flexible approach may be required. Precise meeting dates are subject to confirmation and any reports or recommendations from the working group will be provided to the Scrutiny Board.

### **3. Recommendations**

3.1 Members are asked to:

- a) Note the content of this report and its attachments.
- b) Identify any specific matters to be incorporated into the work schedule for the remainder of the current municipal year.
- c) Prioritise any competing demands where necessary and agree the future work schedule for the Scrutiny Board.

### **4. Background papers<sup>1</sup>**

4.1 None used.

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<sup>1</sup> The background documents listed in this section are available to download from the Council’s website, unless they contain confidential or exempt information. The list of background documents does not include published works.